

Members Information Booklet 2020-2021



Where Riders & Ponies Learn Together

About Our Club

Corio & Moorabool Pony Club (CMPC) are part of Barwon Zone which is a member of Pony Club Victoria (PCV).

We are located at Elcho Park Equestrian Centre in Lara; the Centre is 30 hectares in size and has been ideally set up for horse riding. Our facilities include eight permanent surfaced dressage arenas, two sand show-jumping arenas, fenced areas, a cross country course which caters for Grade 6 to Grade 1 and 100+ horse yards.

We are also lucky to have wonderful club rooms with full amenities including toilets & showers and a commercial kitchen.

We pride ourselves on being a family orientated club that focuses on encouraging young people to ride and care for ponies and horses. We aim to promote the highest ideals of sportsmanship, citizenship and loyalty whilst encouraging friendship.

Our Pony Club caters for all levels of experience. Whether you are just starting out, or have been riding for years, CMPC has something to offer you.

We cater for children as young five years old riding on the lead right through to riders climbing up the grades representing the club at a state level.

Friday Fun Nights

As much as our members love riding together they also enjoy socialising without their ponies. To get to know each other and encourage friendships we host Friday Fun nights on occasions throughout the year. These are family friendly evenings and offer a variety of fun activities.

Camp

Most years CMPC hopes to organise a weekend camp for members and their ponies. These adventures have seen a range of activities including trail riding, taking the ponies for a dip in a dam, BBQ breakfasts and cooking marshmallows by the campfire.

Presentation Night

At the end of the year CMPC members enjoy a presentation night where many awards are given out and members get together over a dinner and some dancing.

We encourage you to check out our website and Facebook group for more information and browse through the many photos of our members having fun.

<http://www.cmpc.org.au/>

<https://www.facebook.com/groups/12364298273/>

Joining Our Club

We offer a “Come and Try” day at CMPC so you and your pony/horse can experience a Pony Club rally first hand prior to joining.

You can contact our membership co-ordinator on members@cmpc.org.au if you would like to organise this. The cost for the day is \$50. This includes insurance for the day. If you choose to join \$30 will be used to reduce your joining membership fee.

Membership forms are available from our website or can be organised through the membership coordinator and the fees are outlined in the back pages of this booklet.

For our club to continue to run effectively and efficiently for the children we rely on each family to help out throughout the year. As an acceptance of membership, we require that each family contribute a minimum of 20 hours per membership year assisting the club at our events.

Each year CMPC holds a number of events to raise funds for the club so there are plenty of opportunities to help out!

Most years our events consist of a Horse Trials, Dressage competition and a Show but may differ year to year.

These events can at times see over 300 people visit our club in a single weekend so can only be a success with the help from all our members. From gardening to helping out in the canteen every little bit of help goes a long way in making the Corio & Moorabool Pony Club the success it is.

Funds raised substantially benefit all of our members and are used to subsidise instructor’s wages in order to keep our club fees affordable for families, to purchase equipment, improve our grounds and purchase trophies and medals awarded to the children at the end of the year presentation night among other things.

Working with children’s check

PCAV has introduced the requirement of any adult attending three or more rallies a year must obtain a Working with Children’s check (WWCC).

Therefore we do require the WWC number/s on the application to join CMPC. Forms can be filled out online and then lodged at your local Australia post office. It is free for volunteers. See the following website for more information <http://www.workingwithchildren.vic.gov.au>

Rally Day



Rallies are held on the first Sunday of Each month from February – December.

Members will receive an email from the club secretary two weeks prior to rally asking for a reply if you will or will not be attending rally. This is essential for instructor bookings.

Rally plans, groups and other important information for rally day will be put up on our Fb page, emailed to members and published on our website www.cmpc.org.au.

On the day, Members should arrive with their pony/horse a little before 8.30am. To share the work each family is given a job for the year, to assist in set up or pack up of rally day. Families may also be on a roster to assist with either pack up or set up of the arenas for the day, along with SJ pole pick up and canteen. The roster can be found on our rally plan which is posted on Fb and webpage.

Arriving at 8.30 also gives the pony/horse time to settle into one of our yards before Muster at 9.30am which is held in the clubrooms. All members must attend Muster and sign in for the day. Any rider leaving pony club prior to the end of the last lesson is to also sign out.

During Muster the club District Commissioner (DC) & an Executive from the committee will let everyone know what's happening for the day and notify members of any changes to groups and so on. Other important information will also be delivered at this time including upcoming events and sharing recent achievements of our riders.

We encourage members to utilise the canteen for lunch as this is another fundraiser for the club. We provide a variety of delicious lunch choices along with snacks and drinks.

To purchase lunch we ask that orders are placed at the canteen prior to or straight after muster.

CMPC have credit card and Eftpos facilities.

After muster the riders have approximately 30 minutes to tack up their pony/horse in preparation for gear check prior to their first lesson.

Gear Check is a requirement by Pony Club Victoria (PCV) to ensure that members are using safe, approved tack and uniform. Gear Check is done by the instructors at 10:20am in your groups prior to commencing lessons at 10:30am. Gear check must be done for every horse ridden on the day and must be recorded with the horses full competition name.

Each lesson runs for 55minutes, allowing for change of tack between lessons (if required) and the riders proceed to the next lesson.

The timetable for rallies is as follows:

9.00	9.30	10.20	10.30	11.30	12.30	1.30	2.30
SJ Set Up	Muster	Gear Check	Lesson 1	Lesson 2	Lunch	Lesson 3	Lesson 4

Attendance cards

When a rider joins Pony Club they are registered with PCV and receive an Attendance Card. This card is updated at every rally they attend by the club Card Secretary. The card records the full competition name of the horse and is also updated with grading's and certificates the member has achieved.

The card needs to be handed in at the beginning of a rally day and taken home with you. When competing you need to take your card with you to the event so the event organisers can confirm the rider and pony combination details and grading level.

Each Horse must be registered with the club in order to have the Attendance Card completed correctly by the Card Secretary. It is important that riders identify their horse's full competition name at gear check or they may be marked incorrectly or absent on their attendance card.

Grading

For Pony Club events it is a requirement that rider/horse combinations are graded, alternately you can enter as Open (if available) and will be competing against other combinations not graded and possibly adults. Grading is done by the DC at rally. To be graded the combination must have attended 2 rallies. The grading may occur on the 2nd rally. If you wish to be graded we have 2 forms that are required to be filled out. Please email signed copies of the Grading Guideline Form and the Grading Request Form to the DC **two weeks prior to rally**. Both forms can be found on the website under the "forms" tab.

Certificates

Pony club members are encouraged to complete a series of PCAV Certificates as they progress through Pony Club. These are designed so that club members undertake studies in riding, horse handling and horse care. There are eight standards or levels of efficiency.

Once a club member has successfully completed a certificate, they are issued with a coloured certificate disc which is mounted behind a rider's PCAV badge. Information about each certificate is on the PCV website. There are 11 certificate levels. The club concentrates on the first 4 for the children to achieve through the rally lessons. The first 4 certificates are:

Test	Suggested Age	Certificate Colours
E Standard	under 7	Pale Blue
D Standard	7 years	Yellow
D* Standard	9 years	Lime Green
C Standard	12 years	Green

Uniform

CMPC uniform consists of a CMPC blue polo shirt and beige/white jodhpurs for the warmer days and a long sleeve white shirt, pony club tie, CMPC royal blue jumper and beige/white jodhpurs for the colder days. There's also an approved soft shell jacket available.

See page 10 for a Uniform price list.

*New members are not expected to have full uniform straight away- we allow three months to purchase uniform.



CMPC also have logo'd knitted beanies and socks available in Child & adult sizes.

All riders wishing to ride on rally day (including Come and Try's) must always comply with safety regulations including correct and well fitted gear for the horse and wear the following items.

- Riding Boots
- Approved Helmet
- Medical armbands are encouraged

Full Pony club gear regulations can be found at <http://www.ponyclubvic.org.au>

Canteen Menu

Hot Food

Sausage Roll \$2.50

Pie \$3

Pasties \$3

Streamed Dim Sims \$1.00 each

Hot Dog \$2.50



Drinks

Bottle of Water \$1.50

Cans of Drink (Coke, Diet Coke, Fanta, Passiona, Lemonade) \$1.50

Prima Juice box \$1.00

Instant Coffee/Tea/Milo \$1.00

Cappuccino packet coffee \$2.00

Snacks

Chocolate Bars: \$1.00 & \$2.00

Icy Poles: \$0.50

Plus seasonal specials



CMPC Committee

Our DC and Chief Instructor organises our rallies throughout the year.

This includes booking the instructors, special guests and arranging the groups and order of the lessons.

CMPC have a committee consisting of President, Vice President, Secretary and Treasurer plus seven general committee members and the DC is automatically on the committee as a general member, totalling 12. The committee meets once a month at the clubrooms.

The Annual General Meeting (AGM) is held during the April rally with committee positions held for 12 months. A card secretary is required for the updating of the members cards each month. There is no requirement that this is a committee member.

The committee ideally also like to have a canteen coordinator, membership coordinator, and committees for each of the upcoming events that the club is holding. All of these positions are run with guidance and support by the committee. There is no requirement for these positions to attend the committee meetings.

CMPC are part of Friends of Elcho Park (FOEP). This is a committee consisting of equal members of CMPC and Westcoast Adult Riding Club (WARC) that share Elcho Park grounds. FOEP meet every second month making decisions affecting both clubs such as grounds maintenance, plant & equipment purchases and liaising with council.

The 2019-2020 CMPC Committee

Position held	Name	Contact
President	Adrienne Curran	pres@cmpc.org.au (p) 0413 486 282
Vice President/ Membership coordinator	David Shields	vpres@cmpc.org.au (p) 0425 818 556 members@cmpc.org.au
Secretary	Kelly Kibbis	sec@cmpc.org.au (p) 0408 584 419
Treasurer	Anissa Pickett	treas@cmpc.org.au
District commissioner	Natasha Boreland	dc@cmpc.org.au
Sponsorship coordinator	Chauntelle Bishop	sponsorship@cmpc.org.au
General Committee	Ken Haggerty	
	Heidi MacKenzie	
	Nadia Mayfield	
	Alisha Sadowy	
	Abby Smith	
	Jodie Taylor	
	Amanda Wooding	
FOEP Committee Reps	Ken Haggerty, Lynn Evans (Life Member), Chris Faulkner (Life Member) Tammy Edgar	

Membership fees

April, May & June 2020 rallies were cancelled due to Coronavirus restrictions.
In June 2020 PCV changed their membership year from Financial year to Calendar year. As a result, July 2020 fees will be for 6 months only.

Fees for July 2020 to December 2020 are set out below for Individual and Family Members.
Junior riders are members 16 years and under.
Associate riders are members 17 years and under 26 years at time of registration.
CMPC offers a sibling discount for second and subsequent riders in the same family.

July 2020-Dec 31 2020 Fees:

	Junior member	Associate member	Junior 2 nd rider	Associate 2 nd rider
PCAV membership/insurance	\$76.00	\$86.00	\$76.00	\$86.00
PCA membership	\$ 8.66	\$ 8.66	\$ 8.66	\$ 8.66
CMPC membership	\$90.00	\$90.00	\$60.00	\$60.00
Total	\$174.66	\$184.66	\$144.66	\$154.66

Fees are reviewed annually

The Pony Club Vic fee includes 24/7 insurance for up to \$10,000,000 out of pocket expenses for medical injury and property damage as outlined below:

- | | |
|--|---|
| A. Personal Accident | – Injuries you sustain. |
| B. Public & Products Liability | – Property Damage & Personal Injury you cause to others. |
| C. Association Liability | – Cover for your Directors & Officers and office bearers. |
| D. Voluntary Workers Personal Accident | – Injuries sustained if you are a voluntary helper. |

Payment options

Option 1: Direct Deposit using the following details,

Bank: Bendigo bank

BSB: 633 000

Account Number: 1600 38923

Account Name: Corio and Moorabool Pony Club

Reference: Fees and Rider/s surname.

As a courtesy once payment has been made can you please email the treasurer treas@cmipc.org.au to confirm payment has been received. Thank you.

Option 2: Credit Card Payment on the day of rally.

Option 3: Cash Payment on the day of rally.

Uniform Price List and Order form

Name:.....

DESCRIPTION	PRICE	QTY	TOTAL
Medical Arm Band* From 2020 no longer compulsory	\$ 20		
Pony Club Badge	\$ 20		
Name Badge	\$ 20		
Tie (PCAV)	\$ 22		
Saddle Blankets	On application		
Jumpers	8-16 \$70, 18-24 \$75		
Polo Shirts (PCAV)	\$ 40		
Soft Shell Jacket (PCAV)	\$ 90		
Knitted Beanie (S & M)	\$ 15		
CMPC Socks	\$15		
Rally Rugby Jumper	\$40		
Certificate book E, D, D*	\$25		
Certificate Books C	\$ 32		

TOTAL:

We aim to stock enough uniforms for purchase on rally days however if we are not able to cater for you on the day we will order the items required to have them available by the following rally.

Frequently asked Questions:

1. Can I bring my dog to pony club rally or pony club events?

No, dogs are strictly prohibited on the grounds or in cars.

2. Can I bring an extra horse or companion horse to rally?

Companion horses are not allowed.

You can bring more than one horse to ride at rally if you are going to ride each of them in a lesson.

Horses not being ridden in a lesson are not allowed to be brought along to rally.

If you bring more than one horse to ride at rally, while one is being ridden the other/s must remain in a yard.

3. Can other riders and horses ride at Elcho Park before and after rally.

Yes. CMPC has booked Elcho park on rally days from 8.00-4.00.

All horses not being ridden at rally must be off the grounds by 8.00am. Others can use the grounds after 4.00pm

4. If I suspect my horse is lame or sore, can I bring it to rally?

No, only fit and well horses are to be brought to rally.

If you are unsure about any situation, please speak to our DC or a member of our executive committee prior to rally for confirmation.

5. Can someone other than the financial member ride my horse at rally?

No- No one else other than the member riding the horse that rally is permitted to ride it, this includes parents and siblings.

Riders under 14 may have their horse lunged by a parent prior to lessons in an approved enclosed lunging area.